



XRF SAMPLE SUBMISSION FORM

NAME: <input type="text"/>	For Office Use Only
DESIGNATION: <input type="text"/>	S. No. _____
ADDRESS: <input type="text"/>	Date: _____
TEL. / MOBILE NO.: <input type="text"/>	EMAIL: <input type="text"/>
SAMPLES CODE: <input type="text"/>	
SAMPLE TYPE:	<input type="checkbox"/> Pharmaceutical <input type="checkbox"/> Soil <input type="checkbox"/> Rock <input type="checkbox"/> Sediment
	<input type="checkbox"/> Mineral <input type="checkbox"/> Other (Please Specify): <input type="text"/>
SAMPLE NATURE:	<input type="checkbox"/> Solid Sample Diameter (0.5-30mm) Thickness 2-10mm Flat surface
	<input type="checkbox"/> Normal Sample Fine Powder (10g)
	<input type="checkbox"/> Small Sample & Fine Powder (5g)
ELEMENTS:	<input type="checkbox"/> Major(Si,Ti,Al,Mn,Fe,Mg,Ca,Na,K,P)
	Trace (Please specify trace elements to be determined based on sample type and purpose of the analysis) <input type="checkbox"/> V <input type="checkbox"/> Cr <input type="checkbox"/> Co <input type="checkbox"/> Ni <input type="checkbox"/> Cu <input type="checkbox"/> Zn <input type="checkbox"/> Ga <input type="checkbox"/> Rb <input type="checkbox"/> Sr
	<input type="checkbox"/> Y <input type="checkbox"/> Zr <input type="checkbox"/> Nb <input type="checkbox"/> Ba <input type="checkbox"/> Ce <input type="checkbox"/> La <input type="checkbox"/> Nd <input type="checkbox"/> Sm <input type="checkbox"/> Pb <input type="checkbox"/> Th
LIGHT-SENSITIVE:	<input type="checkbox"/> Yes <input type="checkbox"/> No
SAMPLE RETURN:	<input type="checkbox"/> Yes <input type="checkbox"/> No
SIGNATURE	DATE: / /
<input type="text"/>	

GUIDELINES FOR SAMPLE SUBMISSION FORM (XRF)

- All samples must be submitted with sample submission form. This should be typed, not hand written. Please fill out 1 Sample Request Form for each sample and provide enough sample for acquisition.
- All sample containers must be sealed or taped, Clearly label all samples on container
- All samples must be dropped off in a bag, and grouped accordingly. They are then to be stapled to the appropriate form. Multiple Samples may be in same bag.
- The form must include a typed sample list, your details, as well as a short description of the sample (sample type; sample matrix, if applicable; e.g. natural sample, synthesized, etc.).
- The samples will be stored for a maximum of 3 months in our laboratory.
- After the 3 months period we will dispose of the samples.
- XRD analysis typically has a usual turnaround time of 2 weeks, although large samples batches (>20 samples) may take a bit longer. All samples will stay in the order of the submission queue (1st come 1st served).
- All students take responsibility to ensure the approval of their supervisor before submitting any samples for analysis.